

Economic Opportunity Program Inc. Job Vacancy Announcement

650 Baldwin Street Elmira NY 14901 607-734-6174

Position: Family Advocate

Distributed To: In-
House/DOL

Posted On: 8/16/2021

Location: EOP Head Start

Rate of Pay: Starts at \$13.23hr. 35 hours per week, school calendar.

Closing date for Receipt of application/resume: 9/10/2021

Send To: Sue Phillips
650 Baldwin Street
Elmira, NY 14901
sPhillips@cseop.org

Job Description:

Family Advocate needed for Birth to Five School Readiness program. The Family Advocate acts as liaison between the program and families and provides Strength Based Case Management services linking families to community services. Knowledge of Child Development

Job Qualifications:

Within eighteen months of hire, at a minimum, a credential or certification in social work, human services, family services, counseling or a related field. Up-to-date physical and TB test required. Must have exceptional interpersonal skills, excellent communication, and computer skills. Desired qualifications include an Associate's Degree in Human Services or related field with at least one year of strength-based case management experience.

Send letter of interest, resume, EOP employment application, copy of transcripts and 3 letters of reference to: EOP Head Start, attn.: Sue Phillips, 650 Baldwin Street Elmira, NY 14901.

A valid and clean NYS driver's license and own transportation is required.