

## **Economic Opportunity Program Inc. Job Vacancy Announcement**

650 Baldwin Street, Elmira NY 14901 607-734-6174

Position: Prenatal to Five Home Visitor      Distributed To: In-House/DOL

Posted On: 01/28/2022

Location: EOP Birth to Five School Readiness Program

Base Rate Of pay: \$13.65 - \$17.41 per hour

Closing date for Receipt of application/resume: 2/11/2022

Send To: Kacey Gergel  
650 Baldwin Street  
Elmira, NY 14901  
kgergel@cseop.org

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### **Job Description:**

Provides families and children to 5 with direct services and referrals for treatment and Prenatal to Five Home Visitor needed for comprehensive multi-disciplinary home-based Early Head Start/Head Start program. A minimum of a Home Visitor CDA, or comparable credential (Family Development Credential- FDC), or equivalent coursework as part of an Associate's or Bachelor's degree required (training and coursework provided). Full-time (35 hrs/week), 12-month position.

Send letter of interest, resume, EOP employment application, copy of diploma and/or college transcripts and 3 letters of reference to: EOP Birth to Five School Readiness Program, attn.: Kacey Gergel, 650 Baldwin Street Elmira, NY 14901.

Job Responsibilities include but are not limited to:

- Plan and organize with parent/guardian activities that address language & literacy development, cognition and general knowledge, approaches towards learning, physical development and health, social and emotional development during regularly scheduled home visits per the Head Start Standards.
- Develop individualized plans based on ongoing assessments.
- Plan and coordinate family gatherings
- Adheres to and enforces all Head Start Standards, NYS OCFS Regulations, and EOP Policies and Procedures.
- A clean, valid driver's license and transportation are required.
- Must be fully vaccinated for COVID-19 by 01/31/22.