

Economic Opportunity Program Inc. Job Vacancy Announcement

650 Baldwin Street, Elmira NY 14901 607-734-6174

Position: Home Visitor

Distributed To: In-House/DOL

Posted On: 08/11/2020

Location: EOP Birth to Five School Readiness Program

Rate Of pay: \$13.49-\$17.00

Closing date for Receipt of application/resume:

Send To: Kim Doud
650 Baldwin Street
Elmira, NY 14901
kdoud@cseop.org

Job Description:

Expectant Mother, Birth to Five Home Visitor(s) needed for comprehensive multi-disciplinary home-based Early Head Start/Head Start program. A minimum of a Home Visitor CDA, or comparable credential (Family Development Credential- FDC), or equivalent coursework as part of an Associate's or Bachelor's degree required. Full-time (35 hrs/week), 12-month position. Benefits are available: health, dental, vision, 403b with match.

Send letter of interest, resume, EOP employment application, copy of diploma and/or college transcripts, certificates and 3 letters of reference to: EOP Birth to Five School Readiness Program, attn.: Kacey Gergel, 650 Baldwin Street Elmira, NY 14901.

Job Responsibilities include but not limited to:

- Plan and organize with parent/guardian activities that address language & literacy development, cognition and general knowledge, approaches towards learning, physical development and health, social and emotional development during regularly scheduled home visits per the Head Start Standards.
- Develop individualized plans based on ongoing assessments.
- Plan and coordinate family gatherings that are held 22 times per year for all families.
- Adheres to and enforces all Head Start Standards, NYS OCFS Regulations, and EOP Policies and Procedures.

Transportation and a clean valid driver's license is required.